Meeting on 2-2-16:

1. Set up daily stand-up channel on Slack, and any personal reminders to post to it everyday in the morning
   1. Noon at the latest?
   2. Remind people to do so through other means of communication?
2. Fill out the first four-up chart for the semester
3. Break up user stories from the backlog into more concrete stories
   1. If we are unable to do so and we feel like we still aren’t able to complete certain user stories within a sprint, then perhaps we should ask for advice from faculty?
4. Briefly review everyone’s progress so far
5. Dismiss